

RIGID HAULER



PARTS ORDERING USER GUIDE

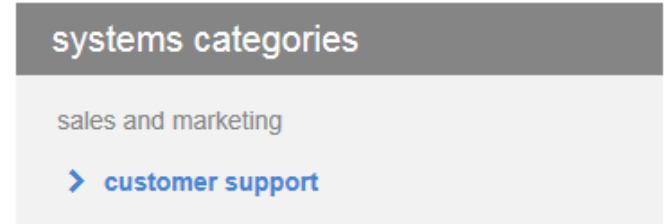
Accessing Rigid Trucks Parts Ordering

From the VDN log on to:-
Rigid Trucks Parts Ordering



For access to Rigid Trucks Parts Ordering, please contact
brian.flynn@volvo.com

Alternatively, access via



RIGID TRUCKS PARTS ORDERING

Support: brian.flynn@volvo.com



Parts Ordering - Sign On

Off-Highway Trucks Parts Ordering

Login

Username: Password: [Reset Password](#)

User Name: *****

Password: *****

For access to Rigid Trucks Parts Ordering, please contact
Brian.Flynn@volvo.com



Parts Search

To carry out a parts search for Parts Price and/or Parts Stock Availability:

To start a search, enter the part number(s).

Click on the  button.

You can enter up to 8 part numbers.



Parts Online

Parts Search

[View Basket](#)

[Manage Shipping Addresses](#)

[Terms and Conditions](#)

Enter the part number:

<input type="text" value="1234567"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

	Part Number	Part Name	List Price	Available Quantity
<input type="checkbox"/>	1234567	FILTER	£ 50.00	0 (Min :)



Detailed Parts Search

For a detailed analysis of a searched part double-click on the Part Number line:

	Part Number
<input type="checkbox"/>	1234567

Enter the part number:

1234567			

	Part Number	Part Name	List Price	Available Quantity
<input type="checkbox"/>	1234567	FILTER	£ 50.00	0 (Min :)

Parts Price

Displayed is the List Price, Stock Availability and individual Net Price by order type (VOR and Stock)

At this point you have two options:

[Add to basket](#)

or

[Return to search](#)

Part Detail	
Part Number:	1234567
Part Name:	FILTER
Net Weight (Kg)	
Minimum Order Quantity	0
Available Quantity	100
List Price (GBP)	£ 50.00
Discounted Price (Vehicle Off Road)	£ 37.50
Discounted Price (Stock Order)	£ 30.00
Part Contents	This item only
Quantity:	<input type="text" value="1"/>
	Add to basket Return to search



Return to Search

The  option allows additional parts to be added to the search.

Enter the part number:

<input type="text" value="1234567"/>	<input type="text" value="89101112"/>	<input type="text" value="13141516"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

	Part Number	Part Name	List Price	Available Quantity
<input type="checkbox"/>	1234567	FILTER	£ 50.00	0 (Min :)
<input type="checkbox"/>	89101112	ELEMENT	£ 60.00	0 (Min :)
<input type="checkbox"/>	13141516	RING	£ 100.00	0 (Min :)

To view the available quantity and the two Order Type net prices double-click the selected part number (e.g. 1234567).

Add to Basket

The **Add to basket** option allows the creation of a Parts Order from the list of search parts.

Enter the part number:

<input type="text" value="1234567"/>	<input type="text" value="89101112"/>	<input type="text" value="13141516"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Search

	Part Number	Part Name	List Price	Available Quantity
<input checked="" type="checkbox"/>	1234567	FILTER	£ 50.00	100 (Min :)
<input checked="" type="checkbox"/>	89101112	ELEMENT	£ 60.00	616 (Min :)
<input checked="" type="checkbox"/>	13141516	RING	£ 100.00	346 (Min :)

Check All **Uncheck All** **Add to Basket**

To add all parts to the order click **Check All** box. To add just certain parts to the order, tick each part to be selected

<input checked="" type="checkbox"/>	1234567	FILTER
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Deselect Parts

To deselect all parts click the **Uncheck All** box. To deselect one or a few parts, click the Tick Box of the part(s) you wish to deselect



Enter the part number:

1234567	89101112	13141516	

Search

	Part Number	Part Name	List Price	Available Quantity
<input checked="" type="checkbox"/>	1234567	FILTER	£ 50.00	100 (Min :)
<input checked="" type="checkbox"/>	89101112	ELEMENT	£ 60.00	616 (Min :)
<input checked="" type="checkbox"/>	13141516	RING	£ 100.00	346 (Min :)

Check All **Uncheck All** **Add to Basket**

Create a Parts Order

To create a Parts Order from the list of selected parts click the **Add to Basket** box. Select: Order Type

- Vehicle Off Road
 Stock Order

- Add Purchase Order No.
- Select Ship to address by selecting [Change address](#)
- If required, include Special Freight Instructions

A maximum of eighty part numbers can be added to one order.

Order Details

Dealer :	Truck Dealer Limited
Dealer ID :	123123
Purchase Order Number :	<input type="text" value="P.O. 123"/>
Promotional Code :	<input type="text"/>
Order Type :	<input checked="" type="radio"/> Vehicle Off Road <input type="radio"/> Stock Order

Address Details

Ship to address	Select a ship to address Change address
Special Freight Instructions :	<input type="text" value="To be shipped by Air"/>



Update a Parts Order

To update a Parts Order with changes to any of the below:

Ship-to-address

Order Type

Part Number

Quantity

Special Freight Instructions

click the  box.

Order Details

Dealer : Comasco Ltd
Dealer ID : 485934
Purchase Order Number :
Promotional Code :
Order Type : Vehicle Off Road
 Stock Order

Address Details

Ship to address [Select a ship to address](#)
[Change address](#)

Special Freight Instructions :

Quantity	Part Number	Part Name	Special	Each	List Price	Discounted Price
<input type="text" value="1"/>	1234567	FILTER		£ 50.00	£ 50.00	£ 37.50
<input type="text" value="1"/>	89101112	ELEMENT		£ 60.00	£ 60.00	£ 45.00
<input type="text" value="1"/>	13141516	RING		£ 100.00	£ 100.00	£ 75.00

|< < Showing 1 to 3 of 3 items. (Max 80 items) > >|

Total: GBP £ 157.50

I agree to the Terms and Conditions of Sale



Price On Application

The total net order value is displayed on the Parts Order screen.

If a part should display POA (Price On Application), the total value will show as POA. In these instances your Account Controller will confirm the value.

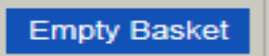
Quantity	Part Number	Part Name	Special	Each	List Price	Discounted Price
<input type="text" value="1"/>	15275290	TUBE ASSY-RETURN				POA
<input type="text" value="1"/>	1234567	FILTER		£ 50.00	£ 50.00	£ 50.00
< < Showing 1 to 2 of 2 items. (Max 80 items) > >					Total: POA	
Update	Empty Basket	I agree to the Terms and Conditions of Sale <input type="checkbox"/>				
Checkout						



Change a Parts Order

If the order is not submitted at this point it will be retained and can be viewed or changed at a later date.

To view / change a Parts Order click on View Basket

If the Order is not to be submitted, all parts can be removed from the list by clicking the 

Parts Online

[Parts Search](#)

[View Basket](#)

[Manage Shipping Addresses](#)

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Ship to Address

All current Ship To Addresses will be stored.
A new Ship To Address can be added to the current list by clicking on Manage Shipping Addresses

Parts Online

[Parts Search](#)

[View Basket](#)

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Manage Shipping Addresses

Search for part of an address:

[Search](#) [Create new address](#)

Click on Create new address, and complete all address fields.
To complete, click on Save Address button.
Once confirmed, this will be added to your list of available addresses.



Submit Parts Order

To submit the Parts Order
tick

[I agree to the Terms and Conditions of Sale](#)

Finish by clicking

[Checkout](#)

Order Details

Dealer : **Truck Dealer Limited**
Dealer ID : **123123**
Purchase Order Number :
Promotional Code :
Order Type : Vehicle Off Road Stock Order

Address Details

Ship to address **Truck Dealer Limited**
22 Albany Street, Motherwell,
Scotland
ML7 55R
[Change address](#)

Special Freight Instructions :

Quantity	Part Number	Part Name	Special	Each	List Price	Discounted Price
<input type="text" value="1"/>	1234567	FILTER		£ 50.00	£ 50.00	£ 37.50
<input type="text" value="1"/>	89101112	ELEMENT		£ 60.00	£ 60.00	£ 45.00
<input type="text" value="1"/>	13141516	RING		£ 100.00	£ 100.00	£ 75.00

|< < Showing 1 to 3 of 3 items. (Max 80 items) > >|

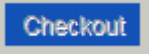
Total: GBP £ 157.50

[Update](#) [Empty Basket](#) [I agree to the Terms and Conditions of Sale](#)

[Checkout](#)



Parts Order Confirmation

Once the  button has been clicked and the Parts Order submitted, confirmation is displayed as below:

Parts Online

[Parts Search](#)

[View Basket](#)

[Manage Shipping Addresses](#)

[Terms and Conditions](#)

Checkout

[Parts Online > Order Complete](#)

Thank you for your order

Purchase Order Number : **P.O. 123** has now been placed.

The Parts Order is communicated to your Account Controller. Once the order has been received and processed, a detailed Order Confirmation shall be sent.

Any backorder parts will be expedited and shipped upon availability.



Partial Search

A search by partial part number / partial description lists all options that match the search request.

Search by partial part number

This lists all the parts which start with the sequence of numbers in the search box

Enter the part number:

1527250		

Search

	Part Number	Part Name
<input type="checkbox"/>	15272500	DISC CLUTCH_O.CLUTCHDISC
<input type="checkbox"/>	15272501	DISC CLUTCH_O.CLUTCHDISC
<input type="checkbox"/>	15272502	DISC CLUTCH_I.CLUTCHDISC
<input type="checkbox"/>	15272503	SHIM_END

Search by partial description

This lists all the parts which start with the sequence of letters within its description

Enter the part number:

REAR AXLE		

Search

	Part Number	Part Name
<input type="checkbox"/>	15014721	REAR AXLE HOUSING_BANJOASM
<input type="checkbox"/>	15014780	REAR AXLE SET_BANJO&SPINDLEASSY
<input type="checkbox"/>	15014807	REAR AXLE HOUSING_BANJOMACHINED
<input type="checkbox"/>	15014929	REAR AXLE HOUSING_BANJOASM



Multiple Supersession / List Out Part

If a part number is replaced by multiple part numbers, it is identified within the Part Name field.

The replacement parts are displayed by clicking on the part number:

Part Detail	
Part Number:	9395570
Part Name:	KIT_LISTOUTPART
Net Weight (Kg)	0
Minimum Order Quantity	1
Available Quantity	0
List Price (GBP)	£ 0.00
Discounted Price (Vehicle Off Road)	£ 0.00
Discounted Price (Stock Order)	£ 0.00
Part Contents	1 x SPRING (9394816) 1 x ADJUSTING SCREW (9394817)
Quantity:	<input type="text" value="1"/>
	Add to basket Return to search

	Part Number	Part Name
<input type="checkbox"/>	9395570	KIT_LISTOUTPART

Click on each of replacement parts for price and availability

1 x SPRING (9394816)
1 x ADJUSTING SCREW (9394817)

and click [Add to basket](#) to accept and add to order



Superseded Parts

Superseded part numbers are identified by S/S within the List Price field

Enter the part number:

9182140			

Search

Double click on Part Number for detail of the superseding part

	Part Number	Part Name	List Price
<input type="checkbox"/>	9182140		S/S

Click on the superseding part number for price and availability.

1 x BRACKET (9193080)

Click to accept and add the superseding part to the Parts order



Price On Application

If a part number does not have a List Price, it is identified as POA within the List Price field.

Enter the part number:

15275290			

	Part Number	Part Name	List Price	Available Quantity
<input type="checkbox"/>	15275290	TUBE ASSY-RETURN	POA	0 (Min : 1)

Pricing status will be confirmed by your Account Controller.

